

## Request for Correction, etc. of Retained Personal Data in JAL Group Airlines' Possession

Please fill out this Form below and send to Personal Information Handling Desk with documents required for confirmation of identification as described below.

[Please send to] Japan Airlines, Co.,Ltd. Personal Information Handling Desk, 2-4-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, 140-8637

Information of the Individual (Principal)		
Name		Birth Day        /        /
Address	Zip Code	
Telephone		
Remarks	Please notice here in case of changing address and/or family name registered in JAL.	

Information of Representative (If acting through the representative)		
Relationship to the Principal: ①Parental Authority ②Guardian ③Voluntary representative		
Name		Birth Day        /        /
Address	Zip Code	
Telephone		

<p style="text-align: center;"><b>Documents required for confirmation</b></p> <p>① Documents to confirm identification of the person making this request. Please enclose a copy of one of the following documents. In case the address is not written by a public entity on the documents above, please attach a certified copy of the residence certificate or the original copy of the foreign resident registration (issued within 3 months prior to the request) 1. Driver's license   2. Passport   3. Any other document issued by a public agency that can be used to confirm the identity customer</p> <p>② In case of requesting by a person with parental authority In addition to above①, Document that confirms the representative has parental authority</p> <p>③ In case of requesting by guardian In addition to above①, Document that confirms the representative is a guardian of adult</p> <p>④ In case of requesting by statutory agent In addition to above①, Document that proves the representative is a statutory agent</p> <p>⑤ In case of requesting by voluntary representative In addition to above①, Letter of proxy (signed by data subject)</p>
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### **Details of Correction, etc. request**

Please check the following.

- ☐ Correction
- ☐ Addition
- ☐ Deletion

Data for correction /addition/deletion;

Your request;

### **Handling of this Form**

Personal information obtained through the request using this form is used only to respond the request. We shall destroy this form and other attached documents 3 month after our reply. In case we decide not to rectify or add the data, we will inform you the reason.

### **Attention:**

Please note that this form is accepted only by mail.  
We will not accept it in flights or at counters.