

### Request for Correction, etc. of Retained Personal Data in JAL's Group Airlines' Possession

Please fill out this Form below and send to Personal Information Handling Desk with documents required for confirmation of identification as described below.

[Please send to] Japan Airlines, Co.,Ltd. Personal Information Handling Desk, 2-4-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo, 140-8637

Information of the Individual (Principal)		
Name		Birth Day    /    /
Address	Zip Code	
Telephone		
Remarks	Please notice here in case of changing address and/or family name registered in JAL.	

Information of Representative (If acting through the representative)		
Relationship to the Principal: ①Parental Authority ②Guardian ③Voluntary representative		
Name		Birth Day    /    /
Address	Zip Code	
Telephone		

**Documents required for confirmation**

① Documents to confirm identification of the person making this request.  
Please enclose a copy of one of the following documents.  
(In case of item 8, we need original, a copy is not acceptable)

1. Driver's license    2. Passport    3. Health insurance certificate
4. Basic resident registration card with photo    5. Pension Book
6. Disability Book    7. Foreign resident registration certificate
8. Seal Registration Certificate

② In case of requesting by a person with parental authority  
In addition to above①, Certified copy of family register

③ In case of requesting by guardian  
In addition to above①, Certified copy of Guardian Registration Certificate

④ In case of requesting by representative  
In addition to above①, Power of attorney (Stamped with the principal's registered seal and attached with seal registration certificate)

#### **Details of Correction, etc. request**

Please check the following.

Correction     Deletion     Addition

Data for correction/deletion/addition;

Your request:

#### **Handling of this Form**

Personal information obtained through the request using this form is used only to respond the request. We shall destroy this form and other attached documents 3 month after our reply. In case we decide not to correct, add, or delete the data, we will inform you the reason.

**Attention:**  
Please note that this form is accepted only by mail.  
We will not accept it in flights or at counters.